

Berkeley Youth Living with Disabilities
Board Meeting
May 27, 2010
Minutes

Board Members Present:
Ailene Romero, Board Chair
Rachel Kasa, Secretary
Lise Karler, Treasurer
Steve Rosenbaum, Parent Advocate
Sherry Novick

Board Members not present:
Others present: Racquel Robinson, Aileen Alfandary, Andrea Hosmer, Prospective Board Member

Call to order 7:15 PM

Introductions

Annual Meeting

Approve minutes of board meeting 3-25-10
(Rosenbaum, Karler)

Additions and changes to the agenda
Add Election of Directors

Election
Motion: "To approve all present Directors (board members) Ailene Romero, Sherry Novick, Steve Rosenbaum, Lise Karler, Rachel Kasa" (Rosenbaum, Karler)

Carried unanimously

Rachel Kasa nominated to Steve Rosenbaum to serve as Vice President

The following slate was nominated to serve as officers to serve one year term until May 2011:

"Rachel Kasa, Secretary, Lise Karler, Treasurer, Ailene Romero, President, Vice President, Steve Rosenbaum" (Rosenbaum, Romero)



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2110 7th St Berkeley CA 94710 :: www.buildhouse.org

:: phone 510 845 2744 :: fax 510 849 1603 ::

MSC

Director's Report

We have a new client, LS. Moved in on the 14th of May. Visually impaired, sings, family very involved and live close by. He is going to Berkeley High next year. Training the staff on working with visually impaired persons.

Bathroom was fixed and was 7,830. Looks very nice and solved the problem. Last month we had our state survey. This year we had Chris Olson, brought a coworker in training. Went really well, nitpicking. Cited for the oatmeal was too thick and a client was prompted with a granola bar to use the restroom and that Lucas was picked up and moved to another area during a behavior episode- he may be moved, but they didn't think he should be picked up. Believes that staff should be trained to "know whether Anthony understands them or not".

Very minor things- all paperwork in order, no med errors, really nothing to cite us with so that she had to come up with small things. Said it was a pleasure being here.

Facility survey:

Extension cords need to be on a surge protector. Bi-annual smoke detector sensitivity test on the state's own form was apparently not acceptable. Fire watch plan for if fire alarm goes off for more than 4 hours, we are supposed to have a plan for that? Seems to be something new and wasn't even on the checklist that the state gave us last year.

Staff appreciation brunch will be on a Saturday in middle of June.

Volunteer program has been growing and we have some committed volunteers.

Finance

Taxes cost \$900 this year and will most likely double next year. New recordkeeping board procedures and policies need to be put into place. Sherry and Rachel will connect to compose policies and will have prepared for next board meeting.

DSN is doing a class action suit against Medi-Cal to try to get the cost of living increase, are asking \$200 contributions from members to file.

Motion: to approve contribution to the lawsuit of \$200 out of segregated fundraising account. (Kasa, Rosenbaum)

Only received 75% of the money that we were owed for Anthony as they did not approve the TAR until January, they will only give us 75% as it has been over a year.

We have been in contact with constituent services for Nancy Skinner and we will try to deal with one client at a time.

Still haven't received money for December for Jessica, and we do want to fight for David H for 2008.

Only giving us the 75% will leave us out about \$12,000.

Financial Situation is quite dire as the three primary TARS are due and have been



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already submitted but will most likely be delayed, as will the budget shortfall is coming up. Our reserves are already low, if we can get the money due us at this point, it might at least help.

Board given balance sheet: total checking and saving is 130,000 and a year ago it was 186,000- this is due to Medi-Cal collection issues.

Fundraising

Went over explanation of the mailing efforts and looked over the first deposits. Got turned down by Five Bridges Foundation. Ask about meeting with manager again Nancy Chiang.

Racquel will be submitting a grant to Taproot Foundation for service grant starting June 1.

New Business

Will be putting off "greening Build".

Will also check on bylaws and A of I.

Steve will make a .pdf of Article of Incorporation to post on the website.

Board wanted to congratulate the Director on the work that has happened with the volunteer program. Board discussed getting letters of appreciation from groups and people that like Build and are excited about what we are doing. Rachel will contact Mitzvah group, get quote for website article.

Next meeting: August 19, 2010

Other Business

The Board moved to invite Andrea Hosmer to join the Board.

Regular Meeting adjourned 8:54 PM

Executive Session

Executive Director review revised and approved by Board.



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