

**Berkeley Youth Living with Disabilities**  
**Board Meeting**  
March 25, 2010  
Minutes

Board Members Present:  
Ailene Romero, Board Chair  
Rachel Kasa, Secretary  
Lise Karler, Treasurer  
Steve Rosenbaum, Parent Advocate

Board Members not present:  
Others present: Racquel Robinson, Aileen Alfandary

Call to order 7:15 PM

Introductions

Approve minutes of board meeting 1-28-10  
(Rosenbaum, Karler)

Additions and changes to the agenda  
Expansion update

Director's Report

QA Report completed.

High points: 3 or 4 sections were rated the highest in the past 5 years. These were:  
active treatment, documentation, record review, client rights.

Low points:

Review of special incident report form at human rights meetings. The process has not  
changed, only Ms. Vail's form.

Some of things she touched upon were a little nitpicky- initials on towels even though  
our towels are color coded. We had also done our own survey which dealt with most  
of the pertinent issues. The report was more stylistic than content-based.

We will check to make sure that an independent QA person is needed.

Good news is that we have a possible house candidate. A young man who attends  
school with Isobel. Came for dinner on the 17th.

Had a team meeting to discuss placement today. Has a behavior plan but no one here  
who has had exposure to him has noticed behavior- class or bus.



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Met with H parents about respite care. Will schedule weekends and some spring break time until new client moves in. Regional Center will reimburse.

Contractor hired for the bathroom. Will start in April, licensing having come by then (hopefully).

A TAR has been approved, but payment is still pending. Karen Adams is trying to figure it out. Will definitely this time contact Nancy Skinner constituent services.

#### Finance

Cash flow is severely curtailed due to severe delinquencies in Medi-Cal reimbursement. P&L shows net loss. We are only receiving payments for 4 clients at this time. Before it wasn't even appearing on the RAD. TAR renewals will be due in May. Especially concerning.

#### Fundraising

Need to schedule volunteers for envelope addressing. Last couple of weeks in April. Will send letter out.  
Stock donation received.

#### New Business

Ailene reported on Clausen House meeting. Had many separate non-profits for raising money that worked in with the mission of the residential facilities.  
Other businesses as ways to create income should be applicable to us.

Ailene, Jason and Racquel went to a strategic planning workshop at Root Action. Have what they need to begin the plan.

Might want to meet with AlaCosta. BUSD is putting their transition program over there. East Bay Innovations as well. Las Trampas is also doing a day program.

Status of board fellow. Has missed most meetings this year. Cancelled meeting with Racquel. Steve will write email and follow up as board mentor with key deliverables for the last months of school year.

Next Meeting: May 20th, 2010  
May is annual meeting with officer elections.  
Amend bylaws will be on the agenda.

#### Other Business

Sherry Novick approved to join board as of 3/25/10.

Regular Meeting adjourned 8:54 PM

Executive Session

Executive Director review revised and approved by Board.



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